

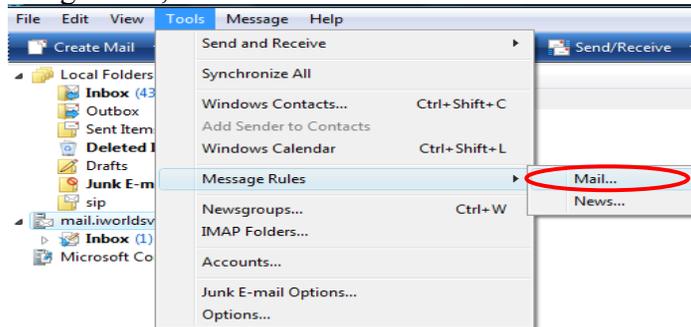
How to create auto filter into different folder for e-mail software Windows Mail in VISTA and Outlook Express for Windows XP.

This is useful if you want to sort out two different e-mail address that one of the new e-mail a/c you created want to sort incoming e-mail into different folder instead of put all together into same in box.

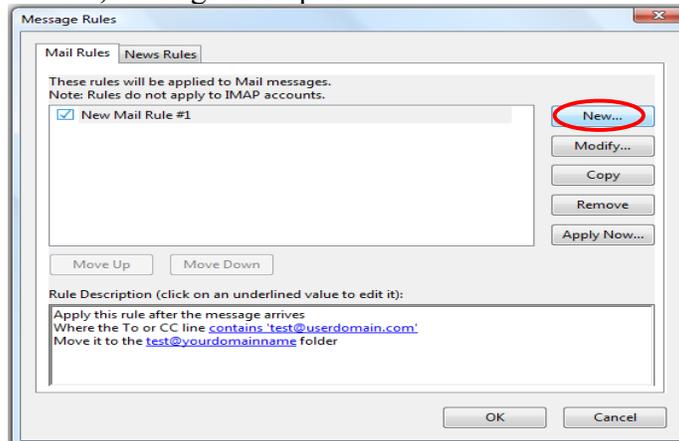
1. Launch program outlook express if use Win XP or windows mail if use VISTA.



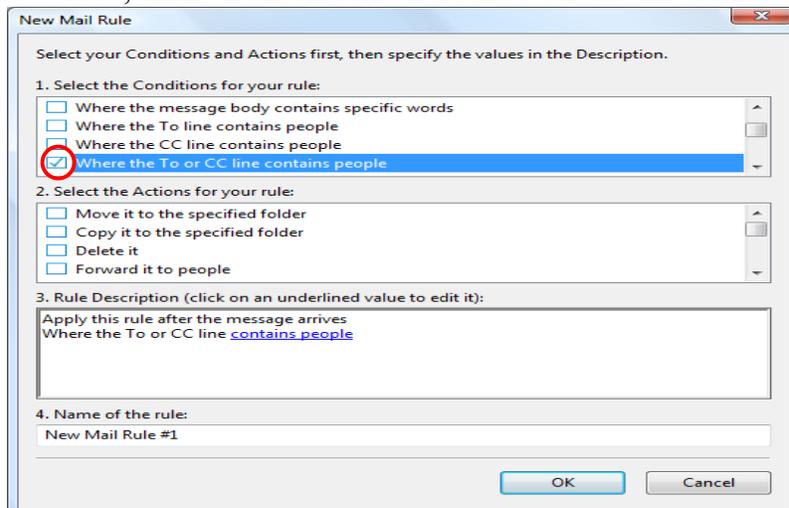
2. Click on tools, message rules, mail.



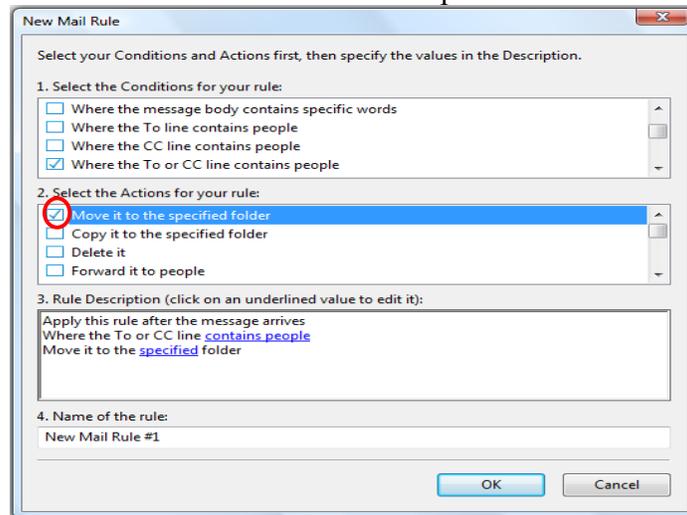
3. If you see this, click new, if not go to step 4.



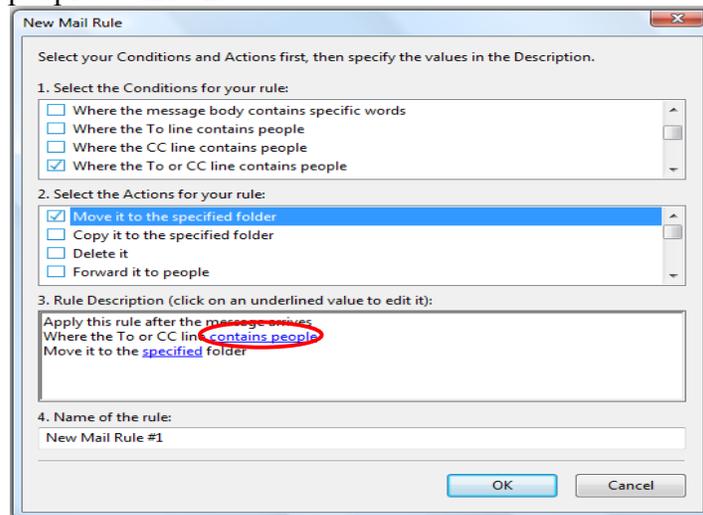
4. Scroll down for box 1. , click on check box where the to or CC line contain people.



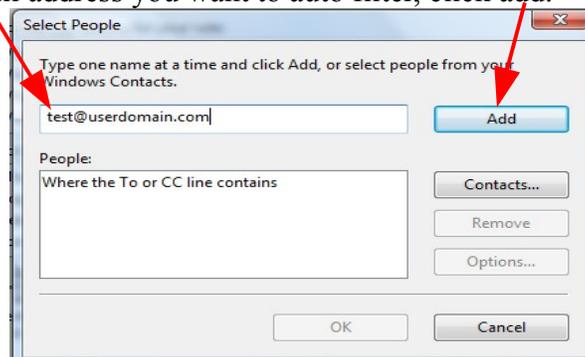
5. In box 2. click on check box where move it to the specified folder.



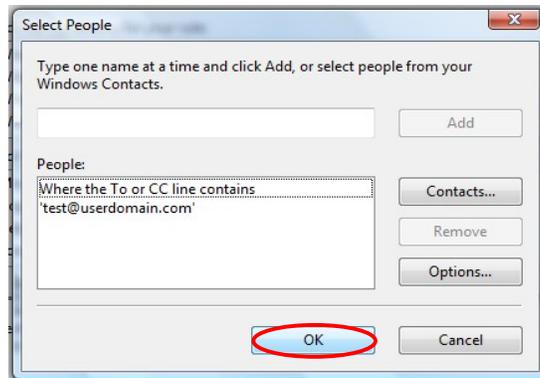
6. click on contain people as shown.



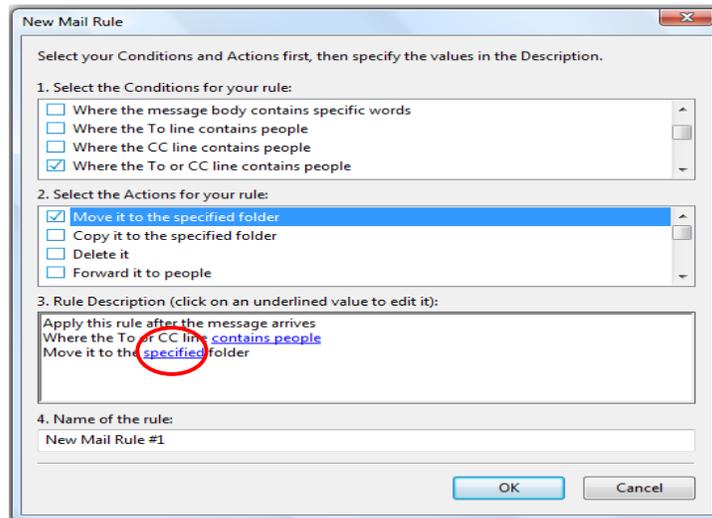
7. Type in the full e-mail address you want to auto filter, click add.



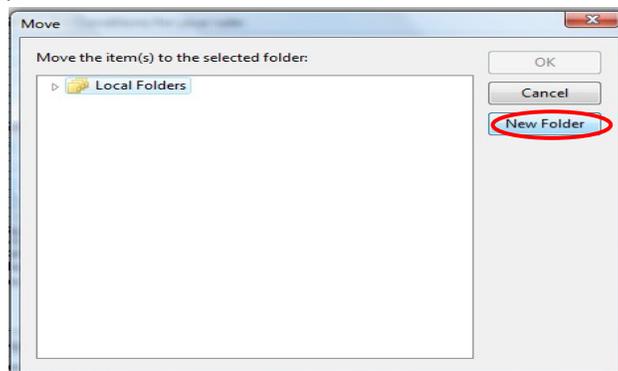
8. click OK.



9. click on specific as shown.



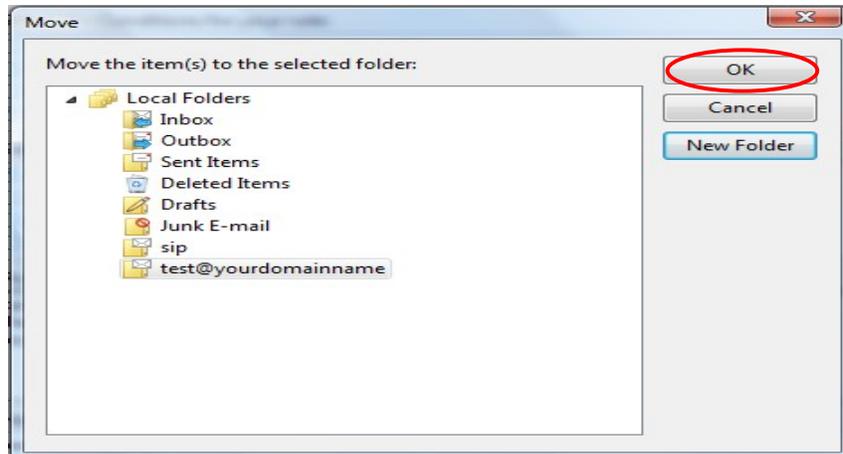
10. Click on new folder.



11. type in the folder name, click OK.



12. Click ok.



13. It is optional to change box 4 Name of the rule. Click Ok.

